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| **Meeting Date & Time:** |  |
| **Meeting Location:** |  |
| **Attendees:** |  |
| **Apologies:** |  |

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| **No.** | **What** | **Who** |
| 1 | Welcome | President/Safety Manager |
| 2 | Purpose of the Meeting | President |
| 3 | Review Feedback from consultation | Safety Manager |
| 4 | Review audit / inspection results | All |
| 5 | Review incident investigation findings | All |
| 6 | Review any notifiable occurrences and/or procedural breaches | All |
| 7 | Review any notices from ONRSR | All |
| 8 | Review Risk Register | All |
| 9 | Review Audit Schedule for year | All |
| 10 | AOB | All |