Manager, Safety Assurance
Position Description

National Operations

MRSO



About ONRSR

The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation's vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the *Rail Safety National Law*, and promotes and improves rail safety throughout Australia.

Our People

At ONRSR we aim to enhance and promote rail safety nationally through effective risk-based regulation. To achieve that, we need people with the vision to contribute to the safety of Australia's railways – people who are professional, whose values align with ONRSRs values of independence, respect, integrity, diligence and excellence. People motivated by the opportunity to improve rail safety and by the benefits this delivers to the Australian community.

Our purpose

Safe railways for Australia



The Role – Your impact and contribution

The **Manager, Safety Assurance** is a national role which assists the National Manager, Accreditation in undertaking comprehensive risk-based assessment of all applications and/or variations to accreditation and related matters for the complex rail infrastructure, rolling stock and systems projects to ensure robust, quality and timely rail safety outcomes.

Your contribution is to undertake comprehensive assessments to formulate recommendations for ONRSR on applications and/or variations to accreditations and related matters for complex rail infrastructure, systems and reform programs and projects.



Key Relationships

Reports to: National Manager, Accreditation

Internal: Technical Specialists, General Manager Regulatory Operations, General Managers, Rail Safety Officers, Chief Operating Officer



Your Responsibilities

Activities

- Undertake comprehensive assessments to formulate recommendations for ONRSR on applications and/or variations to accreditations and related matters for complex rail infrastructure, systems and reform programs and projects.
- Prepare and maintain a regulatory oversight plan that captures assessment

	methodology applicable for the delivery phase of a complex project. • Identify safety critical artefacts associated with each delivery stage of a complex project and undertake comprehensive assessments of these safety critical artefacts. • Identify existing and potential safety issues and ensure these are addressed in the process. • Maintain detailed records of evaluation processes undertaken. • Identify safety areas that need to be reviewed through follow up audits and inspections and where required to undertake those regulatory activities nationally. • Build the knowledge base of Rail Safety Officers by conducting post accreditation review activity of pertinent areas. • Coach staff in the accreditation process and the standards of review required. • Obtain technical specialist advice to ensure a comprehensive evaluation of changes planned. • Monitor the close-out of special conditions of accreditation and milestones. • Ensure detailed records of the assessment and evaluation processes are maintained to provide an accurate history of decisions, support provided and regulatory actions. • Contribute to comprehensive, evidence-based strategies to promote improvement and increase awareness of safety management across rail industry stakeholders. • Monitor major change by industry to identify and report on regulatory issues that need to be addressed. • Assist in the establishment and management of business processes to ensure the assessments of complex projects are timely and value adding. • Provide specialist advice throughout ONRSR in accordance with your safety assurance, safety management and/or railway engineering expertise.
	**What you Bring – Key Competencies** Key to success in this role is that you have: • Extensive experience in the delivery of complex rail projects and programs • Knowledge of rail engineering disciplines and railway systems • Proven experience and knowledge in the assessment of safety management systems and risk management in the rail industry for rail safety compliance • Experience in the delivery of safety improvement projects in the rail industry • Excellent analytical and problem-solving skills in a complex operational environment **Helpful qualifications and experience** • Relevant tertiary qualifications in engineering or an equivalent discipline • Demonstrated ability to interact successfully at senior levels within industry and Government • Good communication, negotiation, interpersonal and report writing skills **Your compliance** As a regulator, it is important that we are all on the same page when it comes to safety and risk management and everyone at ONRSR is responsible to actively supporting this aspect of our role to promote a positive and safe culture. ONRSR has a zero tolerance to the use of alcohol and non-prescription drugs for all workers while undertaking ONRSR work. This includes workers recalled to duty unexpectedly who should decline to work if doing so puts them in breach of the Drug and Alcohol Policy.

	Other items of note On occasions, this role will require you to work outside of normal business hours, on weekends and public holidays. There is a requirement to travel which may include short stays in ONRSR interstate offices. If you would like more information about how ONRSR regulates please read the ONRSR Way 2020. **Privacy Notification** ONRSR requires personal information and documents relevant to your employment. The collection and handling of this information will be consistent with the requirements of relevant privacy laws.
	**Our Commitment to you and your Commitment to ONRSR** ONRSR is genuinely committed to investing in the capability of its staff and is proud of its structured Regulatory Officer training program that will support Regulatory Officers in learning the *ONRSR Way* to rail safety compliance in a supportive environment. Opportunities to learn key skills in both a classroom and infield setting are made available through the delivery of our training program and advancing your skills and knowledge in these areas is also available within this program. The success of this program also relies on your engagement and willingness to coach and mentor staff. ONRSR expects its people to contribute to the efficient and effective functioning of the organisation to meet ONRSR and team strategic goals. This includes actively participating in the Performance Development and Review process; demonstrating appropriate and professional behaviours in accordance with the Code of Conduct and values; providing assistance to team member s if required; and undertaking other key responsibilities or activities as directed. I have read and understood the requirements of the position and agree to carry out the key responsibilities to the best of my ability. I understand that I may be required to perform other duties from time to time to fulfill the position requirements.